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Really provides a great breakdown of idioms and other intermediate/advanced uses of American English that can be very confusing to the ESL student! Read more 2 people found this helpful

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English as a second language who plan to do business in North America can become confused by jargon and formalisms that sometimes invade business correspondence. Author Andrea Geffner's advice to them is to relax and stop worrying about sounding "business-like" or "official." Correct but relaxed English is always preferable. This book will meet the needs of all ESL students--especially those in business schools--but can also serve as a general quick reference guide in any business office.

Updated to reflect questions found on the most recent ESL tests, this book presents 400 common phrasal verbs as they are used in everyday English. Phrasal verbs are verbs combined with prepositions or adverbs. Familiarity with phrasal verbs and understanding their use as nouns (breakup, showoff, etc.) or adjectives (spaced-out, broken-down, stressed-out, and many others) is essential to ESL students. Updated information includes: the most commonly used phrasal verbs; activities and examples that reflect our current technology and the world around us; an expanded introduction for the teacher with a thorough breakdown and explanation of phrasal verbs; and, a discussion of separable and inseparable phrasal verbs in Unit I, and more. This book's hundreds of examples in context and hundreds of exercises will be extremely useful to ESL students who are preparing for TOEFL or who simply wish to improve their English.

A Fun ESL guide to American culture and language English USA Every Day helps familiarize immigrants and ESL learners with American culture and language in a fun, lighthearted way. Readers will learn about everything from finding a job and locating an organic grocery store to facts about American culture and enjoying the night life. Each chapter includes new vocabulary and idioms that are common in the U.S.A., as well as fun activities such as true or false questions, crosswords, matching games, "Write It Down," "Stop and Think," "Story Time," and more that help reinforce the lessons. There are also 2--4 dialogues in each chapter that show how people speak conversationally, with new vocabulary and idioms to learn and practice. Accompanying audio for each dialogue helps listeners learn how to speak just like Americans. An answer key is included at the back of the book.

Publisher's Note: Products purchased from Third Party sellers are not guaranteed by the publisher for quality, authenticity, or access to any online entitlements included with the product. Mastering the American Accent is an easy-to-follow approach for reducing the accent of non-native speakers of English. Well-sequenced lessons in the book correspond over eight hours of downloadable audio files covering the entire text. The audio program provides clear models (both male and female) to help coach a standard American accent. The program is designed to help users speak Standard American English with clarity, confidence, and accuracy. The many exercises in the book concentrate on topics such as vowel sounds, problematic consonants such as V, W, TH, the American R and T and others. Correct lip and tongue positions for all sounds are discussed in detail. Beyond the production of sounds, the program provides detailed instruction in prosodic elements such as syllable stress, emphasis, intonation, linking words for smoother speech flow, common word contractions, and much more. Additional topics that often confuse ESL students are also discussed and explained. They include distinguishing between casual and formal speech, homophones (e.g., they're and there), recognizing words with silent letters (e.g., comb, receipt), and avoiding embarrassing pronunciation mistakes, such as mixing up "pull" and "pool." Students are familiarized with many irregular English spelling rules and exceptions, and are shown how such irregularities can contribute to pronunciation errors. A native language guide references problematic accent

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issues for 13 different language backgrounds.

Barron's ESL Proficiency Series: Prepositions provides comprehensive coverage of this most difficult topic in English grammar. The idiosyncratic nature of prepositions often makes them a barrier to achieving English language proficiency. Jean Yates offers clear explanations with lots of examples and opportunities to practice. Content is organized into simple 15-minute units each of which has its own practice exercises. An answer key is included in the back of the book. The ESL Proficiency Series is a valuable tool for ESL teachers, tutors and learners who want to advance their English language skills for work, school or to prepare for proficiency tests such as TOEFL, IELTS, or TOEIC. It is ideal for independent study.

Updated to reflect questions found on the most recent ESL tests, this book presents 400 common phrasal verbs as they are used in everyday English. Phrasal verbs are verbs combined with prepositions or adverbs. Familiarity with phrasal verbs and understanding their use as nouns (breakup, showoff, etc.) or adjectives (spaced-out, broken-down, stressed-out, and many others) is essential to ESL students. Updated information includes: the most commonly used phrasal verbs; activities and examples that reflect our current technology and the world around us; an expanded introduction for the teacher with a thorough breakdown and explanation of phrasal verbs; and, a discussion of separable and inseparable phrasal verbs in Unit I, and more. This book's hundreds of examples in context and hundreds of exercises will be extremely useful to ESL students who are preparing for TOEFL or who simply wish to improve their English.

INGLES PARA LATINOS LEVEL 1 is designed to teach Hispanics in the United States and Canada a practical working knowledge of English. Updated with additional commonly-used phrases, new questions and answers for practice and review, and listening aids such as find-the-word boxes, jumbled words, and crosswords, the new edition of this informal language-learning program has been created to give Hispanics in the United States and Canada a practical working knowledge of English. Author William Harvey bypasses the dull rules of grammar, and instead familiarizes readers with often-used phrases, including a series of informal conversations among speakers in idiomatic American English. It also features tables that present commonly-used English verbs and verb tenses. Emphasis on correct pronunciation includes helpful tips and advice on pronunciation and listening comprehension. The supplemental downloadable audio uses spoken dialogues and coaching to emphasize correct pronunciation of informal American English.

A reliable guide to help English as a Second Language students comprehend the intricacies of idiomatic American English for practical, everyday purposes.

The author combines detailed instruction with sound advice and more than 70 model letters that show how to write clear, concise business correspondence. Model letters include formal business announcements, credit applications, inquiry letters, sales letters, and many more. New in this edition are model letters via electronic communication, and pointers for using e-mail appropriately in business contexts.

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